



# PACIFIC VIEW CHARTER SCHOOL 2.0

---

Pacific View Charter School  
Board of Directors Meeting  
Agenda

115 Henderson Street  
Eureka, California  
95501

707/269-9490  
FAX 707/269-9491

Date: June 8, 2021  
Time: 5:30 P.M.  
Location: Pacific View Charter School  
115 Henderson Street  
Eureka, CA 95501

- 1.0 Opening
- 2.0 Roll Call
  - 2.1 Approval of Agenda Order
- 3.0 Approval of Consent Calendar
  - 3.1 Minutes
    - 3.1.1 May 11, 2121
    - 3.1.2 May 2021 Warrants
- 4.0 Adjustments to the Agenda/Pulled Consent Items
- 5.0 Correspondence & Informational Items
  - 5.1 Directors Report
  - 5.2 Principal's Report
    - 5.2.1 Henderson Street Learning Center
    - 5.2.2 Moore Avenue Learning Center
  - 5.3 Dean of Students Report
    - 5.3.1 Schoolwide Collaboration Notes
- 6.0 Comments and Messages from the Floor on Non-Agenda Items  
(Note: The board provides this opportunity to directly address the legislative body on any item of interest, however, no action or discussion shall be undertaken on any item not appearing on the agenda. The board may briefly respond, ask for clarification, or may direct to place a matter of business on a future agenda.)
- 7.0 Public Hearings
  - 7.1 2019-2020 Annual Update for Developing the 2021-2022 Local Control And Accountability Plan
  - 7.2 2021-2022 Local Control Accountability Plan
  - 7.3 Resolution 02-21 Education Protection Account
  - 7.4 Education Protection Account Budget
- 8.0 Business
  - 8.1 2019-2020 Annual Update for Developing the 2021-2022 Local Control and Accountability Plan
  - 8.2 2021-2022 Local Control Accountability Plan
  - 8.3 Resolution 02-21 Education Protection Account
  - 8.4 2020-2021 Education Protection Account 2021-2022 Budget
  - 8.5 2019-2020 Education Protection Account Expenditure Report
  - 8.6 Approve Forms CS-1 and CS-7
  - 8.7 2021-2022 After School Care Program and Rates
- 8.0 Adjournment

Pacific View Charter School  
Board of Director's Meeting  
June 8, 2021

Agenda Item:

1.0 Opening

2.0 Roll Call

Members Present: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Members Absent: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

School Staff \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Public \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2.1 Approval of Agenda Order

Motion \_\_\_\_\_

Second \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

3.0 Approval of Consent Calendar

3.1 Minutes and Warrants

3.1.1 Minutes May 11, 2021

3.1.2 May2021 Warrants.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

4.0 Adjustments to the Agenda/Pulled Consent Items

4.1 \_\_\_\_\_

4.2 \_\_\_\_\_

Pacific View Charter School  
Board of Directors Meeting  
Minutes

Date: May 11, 2021  
Time: 5:30 P.M.  
Location: Pacific View Charter School  
115 Henderson Street  
Eureka, CA 95501

1.0 Opening

2.0 Roll Call

Members Present:	Dale Stockly Rose Baker Martha Shanahan Amanda Stelly Michelle Costello	Members Absent:
------------------	---	-----------------

Staff	James Malloy, Director Bobby Mullins, Principal Silas Radcliffe, Principal	Community:
-------	--	------------

2.1 Approval of Agenda Order

Martha Shanahan moved approval. Rose Baker seconded. Motion passed 5-0.

3.0 Approval of Consent Calendar

Martha Shanahan moved approval. Rose Baker seconded. Motion passed 5-0.

4.0 Adjustments to the Agenda/Pulled Consent Items

There were no adjustments or pulled consent items.

5.0 Correspondence & Informational Items

5.1 Directors Report

Director Malloy reposted on his contact with Mercer Frazer's use of the playground. He reported the roof was to be re-roofed and should have minimal impact on the classrooms. He reported there would be two meetings in June. One for the public hearing of the LCAP. The second for the adoption of the LCAP and school budget.

5.2 Principal's Report

5.2.1 Henderson Street Learning Center

Principal Mullins reported on the Math & Language Arts three year achievement plan. He reported on the start of CAASP testing. There would be two sessions covering two weeks.

5.2.2 Moore Avenue Learning Center

Principal Radcliffe reported it was great to be back on campus and testing had begun today.

5.3 Dean of Students Report

No report

6.0 Comments and Messages from the Floor on Non-Agenda Items  
There were no comments or messages from the floor.

7.0 Business

7.1 Expanded Learning Opportunities Grant Plan

Principals Mullins and Radcliffe reported on the ELO grant plan. Principal Radcliffe reported that MARC's focus was on raising the capacity of students with trauma through the use of technology, expanded electives and a hydroponics class. Principal Mullings reported Henderson would be focusing on social and emotional services, additional classified services for struggling readers, a Reading Specialist which tie in with the Reading Achievement Plan. Rose Baker moved approval. Martha Shanahan seconded. Motion passed 5-0.

7.2 Update Board Policy on College Courses (Concurrent Enrollment)

Principal Radcliffe reported on the request to update the policy. He stated the change is necessary to coordinate with the Pivot Learning program's pipeline to college grant. He stated this should raise the number of students taking concurrent courses. Amanda Stelly moved approval. Rose Baker seconded. Motion passed 5-0.

8.0 Adjournment

Rose Baker moved adjournment at 5:55 P.M. Amanda Stelly seconded. Motion passed 5-0.

Respectfully submitted,

James Malloy  
Director



## ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

### Report Cover Sheet

#### General Settings

Report Name  
Printed  
District  
Logon  
Fiscal Year

ACCOUNTS PAYABLE - BOARD PAYMENT REPORT  
6/4/2021 11:08:52 AM  
71  
jmalloy  
2021

#### Filters

Transaction Type:  
From Transmittal Number:  
To Transmittal Number:  
Audit Type:  
Fiscal Year:  
Sort By:  
Print Description:  
Include Vendor Address:  
Page Break By Transmittal:  
Include Voided Transmittal:

ALL  
21000039  
21000040  
ALL  
2021  
Vendor Name  
Board Description  
NO  
NO  
NO

HUMBOLDT COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

71 Pacific View Charter School

Fiscal Year: 2021

Transmittal Number: 21000039-0 AUDIT

Reference	Vendor	Description	Amount
PV210493-001	ATT - BROADBAND BILLING	MONTHLY BILLING	97.81
		<b>Total Payment Amount</b>	97.81
PV210494-001	COPIERS PLUS	SUPPLIES	415.45
		<b>Total Payment Amount</b>	415.45
PV210496-001	EUREKA CITY SCHOOLS	APRIL 2021 CAFETERIA HENDERSON	3,193.20
PV210497-001	EUREKA CITY SCHOOLS	APRIL 2021 CAFETERIA MOORE	610.20
		<b>Total Payment Amount</b>	3,803.40
PV210495-001	EUREKA GLASS COMPANY, INC	MOORE AVE REPAIR	92.55
		<b>Total Payment Amount</b>	92.55
PV210498-001	HUMBOLDT COMMUNITY SERVICES	MONTHLY BILLING	55.50
		<b>Total Payment Amount</b>	55.50
PV210499-001	HUMBOLDT TRANSIT AUTHORITY	STUDENT TRAVEL	111.25
		<b>Total Payment Amount</b>	111.25
PV210501-001	MENDES, ERIK	TECHNOLOGY	1,430.00
		<b>Total Payment Amount</b>	1,430.00
PV210500-001	MENDES	MAINTENANCE SUPPLIES	64.50
PV210503-001	MENDES	MAINTENANCE SUPPLIES	70.94
PV210504-001	MENDES	MAINTENANCE SUPPLIES	119.46
		<b>Total Payment Amount</b>	254.90
PV210502-001	T-MOBILE	HOTSPOTS	300.00
		<b>Total Payment Amount</b>	300.00
		<b>Transmittal Total</b>	6,560.86
	<b>Fund Summary:</b>	<b>Fund 62</b>	6,560.86

Transmittal Number: 21000040-0 AUDIT

PV210505-001	AMAZON	SUPPLIES	52.05
PV210506-001	AMAZON	SUPPLIES	22.76
PV210507-001	AMAZON	SUPPLIES	130.19
PV210508-001	AMAZON	SUPPLIES	27.97
PV210509-001	AMAZON	SUUPPLIES	29.75

HUMBOLDT COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

71 Pacific View Charter School

Fiscal Year: 2021

Transmittal Number: 21000040-0 AUDIT

		Total Payment Amount	262.72
Reference	Vendor	Description	Amount
PV210511-001	ATT CALNET3 9391028547	MONTHLY BILLING	162.92
		Total Payment Amount	162.92
PV210512-001	ATT CALNET3 9391050536	MONTHLY BILLING	119.83
		Total Payment Amount	119.83
PV210510-001	ATT MOBILITY	MONTHLY BILLING	94.10
		Total Payment Amount	94.10
PV210517-001	CITY OF EUREKA	MONTHLY BILLING	776.39
		Total Payment Amount	776.39
PV210513-001	EDD SDI	EDD SDI Q20-4	211.55
PV210514-001	EDD SDI	EDD SDI Q21-1	193.63
		Total Payment Amount	405.18
PV210515-001	EDD UNEMPLOYMENT	EDD SUI Q20-4	142.19
PV210516-001	EDD UNEMPLOYMENT	EDD SUI Q21-1	139.76
		Total Payment Amount	281.95
PV210518-001	MENDES	COVID SUPPLIES	232.82
		Total Payment Amount	232.82
PV210519-001	PASTOR OF ST. BERNARD'S CHURCH	HENDERSON LEASE JUNE 2021	4,698.37
		Total Payment Amount	4,698.37
PV210524-001	PGE 0701778616-6	MONTHLY BILLING HENDEERSON	1,612.52
		Total Payment Amount	1,612.52
PV210525-001	PGE 5423206569-5	MONTHLY BILLING MOORE	494.17
		Total Payment Amount	494.17
PV210526-001	PGE 5464873233-4	MONTHLY BILLING MOORE	459.68
		Total Payment Amount	459.68
PV210520-001	RECOLOGY OF HUMBOLDT	MONTHLY BILLING	477.88
PV210521-001	RECOLOGY OF HUMBOLDT	MONTHLY BILLING	520.96
		Total Payment Amount	998.84

6/4/2021 11:08:54 AM

Page 3

HUMBOLDT COUNTY OFFICE OF EDUCATION  
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

71 Pacific View Charter School

Fiscal Year: 2021

Transmittal Number: 21000040-0 AUDIT			
Reference	Vendor	Description	Amount
PV210522-001	STARK ALISON	MOORE AVE LEASE JUNE 2021	14,170.00
		Total Payment Amount	14,170.00
PV210523-001	WELLS FARGO	MONTHLY BILLING	350.46
		Total Payment Amount	350.46
		Transmittal Total	25,119.95
		Fund Summary: Fund 62	25,119.95
Payment Count:	24	Transmittal Count:	2
		Grand Total:	31,680.81

The above Payable transactions have been issued in accordance with the District's policies and procedures.  
It is recommended that the Board of Trustees approve them.

\_\_\_\_\_  
Authorized Agent

\_\_\_\_\_  
Board Approval

Pacific View Charter School  
Board of Director's Meeting  
June 8, 2021

5.0 Correspondence & Informational Items

5.1 Directors Report

5.1.1

5.2 Principal's Report

5.2.1 Henderson Resource Center

5.2.1.1 Math & Language Arts three year achievement plan

5.2.2 Moore Avenue Resource Center

5.3 Dean of Student's Report

5.3.1 MARC Schoolwide Collaboration #20, 21, 22,& 23

5.3.2 Grade/GPA Analysis 3rd Quarter

Pacific View Charter School  
Board of Director's Meeting  
Date: June 8, 2021

6.0 Comments and Messages from the Floor on Non-Agenda Items

6.1 Speaker: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6.2 Speaker: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6.3 Speaker: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6.4 Speaker: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6.5 Speaker: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pacific View Charter School  
Board of Director's Meeting  
Date: June 8, 2021

Agenda Item: 7.1

Agenda Title: 2019-2020 Annual Update for Developing the 2021-2022 Local  
Control and Accountability Plan

Public Hearing Began: \_\_\_\_\_

Speaker 1: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 2: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 3: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 4: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pacific View Charter School  
Board of Director's Meeting  
Date: June 8, 2021

Agenda Item: 7.2

Agenda Title: 2021-2022 Local Control Accountability Plan

Public Hearing Began: \_\_\_\_\_

Speaker 1: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 2: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 3: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 4: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Pacific View Charter School  
Board of Director's Meeting  
Date: June 8, 2021

Agenda Item: 7.3

Agenda Title: Resolution 02-21 Education Protection Account

Public Hearing Began: \_\_\_\_\_

Speaker 1: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 2: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 3: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 4: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pacific View Charter School  
Board of Director's Meeting  
Date: June 8, 2021

Agenda Item: 7.4

Agenda Title: Education Protection Account Budget 2021-2022

Public Hearing Began: \_\_\_\_\_

Speaker 1: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 2: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 3: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Speaker 4: Name: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pacific View Charter School  
Board of Director's Meeting  
Date: January 12, 2021

Agenda Item: 8.1

Agenda Title: 2019-2020 Annual Update for Developing the 2021-2022 Local  
Control and Accountability Plan

Action Requested: Approve

Background Information:

Principals Mullins and Radcliffe will give a report on the updates to the 2019-2020 LCAP

*Sending in Separate Email*

Pacific View Charter School  
Board of Director's Meeting  
Date: January 12, 2021

Agenda Item: 8.2

Agenda Title: Local Control and Accountability Plan

Action Requested: Approve

Background Information:

Principals Mullins and Radcliffe will give a report LCAP.

*Sending in separate email*

Pacific View Charter School  
Board of Director's Meeting  
Date: January 12, 2021

Agenda Item: 8.3

Agenda Title: Resolution 02-21 Education Protection Account

Action Requested: Approve

Background Information:

This resolution must be adopted each year. I have attached a cover letter with the explanation,



May 21, 2021

**MEMORANDUM**

To: District Superintendents and Business Managers  
From: Corey Weber, Assistant Superintendent of Business Services *CW*

**SUBJECT: EDUCATION PROTECTION ACCOUNT (EPA) PROJECTIONS**

Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the moneys received from the Education Protection Account (EPA) are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs. We have enclosed a sample resolution that your district may utilize to fulfill the spending determinations requirement. There is also a requirement that districts must annually post on its website an accounting of how much money was received from EPA and how that money was spent.

**For 2021-2022, please plan on including the requirement for a public hearing and board action as part of your June board meeting. Thus both the budget and EPA need to be listed as a public hearing item on your agenda, with separate actions for the adoption of each.** The projected 2021-2022 EPA revenue can be found on the "EPA" tab of the LCFF Calculator. The spending plan should be approved by the Board at the same time the budget is adopted, **but as an action separate from the actions taken to adopt the budget.**

For your convenience, we have included a sample format in Excel that can be used for meeting this requirement, **as well as the requirement to post the final use of EPA funds for 2020-2021 once the fiscal year is closed.** The sample exhibit mirrors the Program by Resource Report from the CDE's Standardized Account Code Structure (SACS) software. Please note that in the sample exhibit, expenditures are displayed by function code and not by object code.

If you have any questions or concerns about EPA reporting requirements, please call me at (707) 445-7066.

CW:hg

Attachments

**SAMPLE RESOLUTION REGARDING  
THE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(t);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(t) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.



NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Pacific View Charter School 2.0,

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Pacific View Charter School 2.0, has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 8, 2021.

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

Pacific View Charter School  
Board of Director's Meeting  
Date: January 12, 2021

Agenda Item: 8.4

Agenda Title: 2020-2021 Education Protection Account 2021-2022 Budget

Action Requested: No Action Required

Background Information:

I have attached the proposed budget.

		Education Protection Fund					
		Fund	62		1400		
		Goal	1110		1000		
				Working	Working	Received	Balance
1100		Certificated Teachers		\$20,022	\$20,022	\$20,423	(\$401)
1120		Teacher's Salary - Hourly		\$0	\$0	\$0	\$0
		Total: 1000		\$20,022	\$20,022	\$20,423	(\$401)
2100		Other Classified Salaries		\$0	\$0	\$0	\$0
2900		Other Classified Salaries		\$0	\$0	\$0	\$0
		Total:1000		\$0	\$0	\$0	\$0
3101		STRS - Certificated		\$3,208	\$3,388	\$3,251	\$137
3202		PERS - Classified		\$0	\$0	\$0	\$0
3310		Social Security - Certificated		\$0	\$0	\$0	\$0
3312		Social Security - Classified		\$0	\$0	\$0	\$0
3331		Medicare - Certificated		\$290	\$278	\$296	(\$18)
3332		Medicare - Classified		\$0	\$0	\$0	\$0
3411		HLTH Benefits - Certificated		\$9,413	\$8,302	\$9,490	(\$1,188)
3412		HLTH Benefits - Classified		\$0	\$0		\$0
3501		S.U.I. - Certificated		\$10	\$236	\$251	(\$15)
3502		S.U.I. - Classified		\$0	\$0	\$0	\$0
3601		Workers Comp - Certificated		\$422	\$243	\$259	(\$16)
3602		Workers Comp - Clasified		\$0	\$0	\$0	\$0
		Total: 3000		\$13,343	\$12,447	\$13,548	(\$1,101)
4110		Textbooks		\$725	\$3,631	\$0	\$3,631
4310		Materials & Supplies		\$0	\$0	\$0	\$0
		Total: 4000		\$725	\$3,631	\$0	\$3,631
5260		Student Travel		\$0	\$0	\$0	\$0
		Total: 5000		\$0	\$0	\$0	\$0
		Total: 0000-7999		\$34,090	\$36,100	\$33,971	\$2,129
		Program Balance		\$0	\$0		

Pacific View Charter School  
Board of Director's Meeting  
Date: January 12, 2021

Agenda Item: 8.5

Agenda Title: 2019-2020 Education Protection Account Expenditure Report

Action Requested: Approve

Background Information:

I have attached the expenditure plan.

---

2020-2021 Education Protection Account  
Program by Resource Report  
Expenditures by Function- Detail

**Actual Expenditures for the period of July 1, 2020 through June 30, 2021**  
**For Fund 01, Resource 1400 Education Protection Account**

Description		Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Beginning Balance	Object: 8999	0.00
Revenue Limit Source	8012	37,878.00
Revenue Limit Source-Prior Year	8019	
Other Local Revenue	8600-8799	0.00
<b>TOTAL AVAILABLE</b>		<b>37,878.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
Instruction	Functions: 1000-1999	37,878.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>37,878.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>

N:\BUSINESS & ADMINISTRATIVE SERVICES\FISCAL SERVICES\Administration Share\Tickler\2020-21

Pacific View Charter School  
Board of Director's Meeting  
Date: January 12, 2021

Agenda Item: 8.6

Agenda Title: Approve Forms CS-1 and CS-7

Action Requested: Approve

Background Information:

Attached are the CS-1, Warrant Distribution Authorization, form authorizing those named to pick up Warrants and Payroll. Also, attached is the CS-7 Certification, form authorizing those named to sign the warrant prelist and payroll prelists.

May 27, 2021

**MEMORANDUM**

TO: District Superintendents and Business Managers

FROM: Angela West, Director of Fiscal Services

SUBJECT: **WARRANT DISTRIBUTION AUTHORIZATION FORM CS-1  
AND CERTIFICATION FORM CS-7 FOR THE 2021-2022 SCHOOL YEAR**

---

Attached are two forms for your completion. The WARRANT DISTRIBUTION AUTHORIZATION FORM (CS-1) serves to identify the person or persons in your district who are authorized to pick up payroll checks when ready for distribution by this office and notifies the Business Office of the method of directing your commercial checks. Postage costs for mailing checks to the district (both payroll and commercial) are fully reimbursable to HCOE.

The CERTIFICATION FORM (CS-7) serves as official notification as to the person or persons who are authorized to sign commercial check orders and payroll check orders for the 2021-2022 school year as agents of the board. Education Code section 42632 is listed below for your information. An original signature of the authorized person(s) listed is required as well as every board member. **(Note: PLEASE PRINT OR TYPE EACH NAME UNDERNEATH THEIR SIGNATURE)**

“Each order drawn on the funds of the school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders.”

**Please complete these forms and return them by June 30 to Rachel Damme in the Business Office. Without exception, these forms must be submitted before any commercial or payroll checks may be issued or released to a district after June 30, 2021.**

Revised forms should be submitted any time during the year when there is a change in authorized personnel. These forms are available at [hcoe.org](http://hcoe.org) through the HCOE::NET Forms Room under “Business”. Please contact Rachel Damme at 445-7054, if you have any questions.

AW:hg

Attachments

c: Rachel Damme

**AUTHORIZATION FOR FISCAL YEAR:** 2021-2022

**CS-7**

**DATE:** June 8, 2021

**SCHOOL DISTRICT** Pacific View Charter School 2.0

## CERTIFICATION

This is to certify that the Board of Trustees of the above stated School District passed the following motion at its June 8, 2021 meeting authorizing the following to sign commercial warrants and payroll payment orders as agent of the Board.

"It was moved by \_\_\_\_\_

and seconded by \_\_\_\_\_

that James Malloy Bobby Mullins Anita Matlock

Dale Stockly \_\_\_\_\_

Be authorized to sign commercial warrants and payroll payment orders as agent of the Board of trustees of the Pacific View Charter School 2.0 School District.

Ayes (Members' Names): \_\_\_\_\_

Noes (Members' Names): \_\_\_\_\_

Motion Carried."

### Authorized Signatures:

\_\_\_\_\_  
James Malloy, Director

\_\_\_\_\_  
Bobby Mullins, Principal

\_\_\_\_\_  
Anita Matlock, Administrative Assistant

\_\_\_\_\_  
Dale Stockly, Board President

### Board of Trustees Signatures:

\_\_\_\_\_  
Dale Stockly, President

\_\_\_\_\_  
Rose Baker, Secretary

\_\_\_\_\_  
Martha Sanahan, Member

\_\_\_\_\_  
Amanda Stelly, Member

\_\_\_\_\_  
Michelle Costello, Member

\_\_\_\_\_  
(signed) Clerk, Board of Trustees

05/17/18 US/forms/CS-7

**Return to HCOE Business Office**



**AUTHORIZATION FOR FISCAL YEAR:** 2021-20

**CS-1**

**DATE:** June 8, 20 21

**SCHOOL DISTRICT** Pacific View Charter School 2.0

## WARRANT DISTRIBUTION AUTHORIZATION

*Please complete and return to Humboldt County Office of Education's Business Office.*

**Please check appropriate box(es).**

### PAYROLL

☒ Will pick up when ready

Names of persons authorized to pick up payroll warrants:

\_\_\_\_\_  
\_\_\_\_\_

Please list an after hours emergency number: \_\_\_\_\_

☐ Mail all payroll to: *Individual's Name* \_\_\_\_\_  
(Postage cost to be reimbursed to HCOE)

☐ Other (specify) \_\_\_\_\_  
\_\_\_\_\_

### COMMERCIAL WARRANTS

☒ Will pick up when ready

Please list emergency number: \_\_\_\_\_

☐ Courier

☐ Mail all APY warrants to: *Individual's Name* \_\_\_\_\_  
(Postage cost to be reimbursed to HCOE)

☐ Mail all VOL DED warrants to: *Individual's Name* \_\_\_\_\_  
(Postage cost to be reimbursed to HCOE)

☐ Other (specify) \_\_\_\_\_  
\_\_\_\_\_

### DISTRICT AUTHORIZATION

Superintendent or Trustee James Malloy

*Return to HCOE Business Office*

Pacific View Charter School  
Board of Director's Meeting  
Date: January 12, 2021

Agenda Item: 8.7

Agenda Title: 2021-2022 After School Care Program and Rates

Action Requested: Approve

Background Information:

I will present the plans for the After School Care program at the meeting. I want to establish the rates for the After Care Program. The After Care program operates with students for 2.25 hours Monday, Wednesday and Friday. On Tuesdays and Thursdays students are there for 4.25 hours. The total number of hours for a full time student is 14 hours /week.

We are currently charging \$5.50 per day, which works out to \$2.44/hour. I am proposing we increase the hourly rate to \$3.00 per hour.

For a full time student, at 14 hours/week this would be a cost of \$42.00. The yearly cost would be \$1,512.00. Our projection are 15 full time students would bring \$22,680.00 in revenue. The projected budget is \$20,229.00.

There is still an outstanding balance from 2018-2019 of \$715, and from 2019-2020 the outstanding balance was \$550.00. Having a small overage built in may help us.

Pacific View Charter School  
Board of Director's Meeting  
Date: June 8 2021

Agenda Item: 9.0

Agenda Title: Adjournment

Action Requested: Motion

Background Information:

Motion Made; \_\_\_\_\_

Seconded Made: \_\_\_\_\_

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

Time: \_\_\_\_\_