

COVID-19 School Site-Specific Protection Plan (SSPP)

School or District Site Name - Pacific View Charter 2.0 – Henderson Street Resource Center	
Facility Address - 115 Henderson Street, Eureka CA 95501	
This COVID-19 School Site-Specific Protection Plan (SSPP) was most recently posted on February 24, 2021	
The person(s) responsible for implementation of this Plan is: Bobby Mullins, Principal	
I, certify that all staff and parents have been provided a copy of this SSPP and that staff have received training as required and described in this SSPP.	
Signature: <i>B. Mullins</i>	Date: August 03, 2020 Updated: January 26, 2021 February 23, 2021

Specific Control Measures and Screenings

- 1. All activities are consistent with and will adjust to changing applicable state and local Public Health orders.
- 2. Health and safety practices and protocols are in place, including hand washing, appropriate face coverings, and access to essential protective equipment.

Describe below:

- **ALL staff members shall enter through the main doors (Henderson Street entrance) for health screening and temperature check.**
- Face coverings are mandated for all K-6 students and staff. Face coverings will be provided for those who do not have their own. Face shields with drapes will be provided for all staff members.
- For staff who come into routine contact with others, CDPH recommends the use of disposable 3-ply surgical masks, which are more effective than cloth face coverings.
- Masks that become soiled or otherwise compromised will be immediately replaced, provided by the district.
- During meal breaks, bags will be provided for students to place their face masks in while consuming food/beverages.
- Time has been allotted in the daily schedule for a minimum of two soap and water hand washings for students and teachers. Teachers may opt for additional student hand washings at their discretion.
- Approved hand sanitizers are located in each classroom (by each internal and each external doors), outside of each student bathroom, the front lobby, and in all staff bathrooms.
- Essential protective equipment is provided for the cleaning of the classrooms between stable student groups.
- Promotion of Healthy Hygiene Practices:
 - Teach and reinforce [washing hands](#), avoiding [contact with one's eyes, nose, and mouth](#), and [covering coughs and sneezes](#) among students and staff.
 - Teach students and remind staff to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
 - Students and staff should wash their hands frequently throughout the day, including before and after eating; after coughing or sneezing; after classes where they handle shared items, such as outside recreation or art; and before and after using the restroom.
 - Students and staff should wash their hands for 20 seconds with soap, rubbing thoroughly after application. Soap products marketed as “antimicrobial” are not necessary or recommended.

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- Staff should model and practice handwashing. For example, for lower grade levels, use bathroom time as an opportunity to reinforce healthy habits and proper handwashing.
- Students and staff should use fragrance-free hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. Note: frequent handwashing is more effective than the use of hand sanitizers. Hand sanitizers are ineffective on soiled hands.
- Ethyl alcohol-based hand sanitizers are preferred and should be used when there is the potential of unsupervised use by children.
 - Isopropyl hand sanitizers are more toxic when ingested or absorbed in skin.
 - Do not use hand sanitizers that may [contain methanol](#) which can be hazardous when ingested or absorbed.
- Children under age 9 should only use hand sanitizer under adult supervision.

☒3. Training is provided to all staff and students reinforcing the importance of health and safety practices and protocols.

Describe below:

- All staff members were be trained, on August 26, 2020, using the COVID-19 Industry Guidance for Schools.
- All staff members will receive regular updates as released by local, state, and federal health officials.
- All staff members received an updated CPP on January 26, 2021.
- Classroom teachers will reinforce the importance of health and safety practices and protocols:
 - washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes.
 - avoiding unnecessary physical contact.
 - the importance of wearing facial coverings.

☒4. A single point of contact will be established and identified at each school site to direct questions or concerns around practices, protocols, or potential exposure. This person will also serve as a liaison to Public Health and participate in the school's COVID-19 Task Force. **The name of this person is: Bobby Mullins, Principal**

☒5. Plans are implemented for intensified cleaning and disinfecting, including training for staff and access to cleaning supplies and essential protective equipment, and regular disinfecting of frequently touched surfaces. Schools are directed to use EPA-approved disinfectants for COVID-19.

☒6. Health screening for each student is conducted daily (by caregivers) prior to leaving home and includes symptoms and, history of exposure and temperature screening. In the classroom, teachers are vigilant for signs of illness in students and follow school protocols when a child becomes ill. **Describe process below:**

- Caregivers are to conduct a daily health screening for their child/ren before they leave home for school. Caregivers may enter the information on the web-based version or the paper acknowledgement form.
 - If a household member or close contact of your child has been diagnosed with COVID-19, you should self-isolate at home for 14 days and be symptom free with a negative test.
 - If a household member or close contact of your child or you child is experiencing any of the following, seek professional medical care and do not send your child to school:
 - Fever at or over 100.4F,
 - Cough
 - Body Aches
 - Sore Throat,
 - Diarrhea/Vomiting,
 - Headache,

- Loss of Taste/Smell,
- Difficulty Breathing.
- A staff member who suspects signs of illness in students, should notify the office immediately for additional health screening.
- Students who exhibit a fever of 100.4F or higher, will be isolated until their caregiver arrives to take them home and to seek medical attention.

☒ 7. Staff and students who are sick are expected to stay home.

- **Staff will notify the school secretary immediately, and prior to 7:00 AM, so substitute arrangements or class-cancellation can be made.**

☒ 8. Schools and districts will cooperate with Public Health to support testing strategies to mitigate transmission of COVID-19, including surveillance testing for staff on an agreed upon schedule throughout the school year. This may include testing of students with appropriate parental permissions obtained in advance.

☒ 9. Protocols, actions and template communications are in place for the following COVID-19 related scenarios (link: [Humboldt County Public Health Protocols & Communication Templates](#) for each scenario):

- a. A student or staff member either exhibits COVID-19 symptoms, answers yes to a health screening question or has a temp of 100.4 or above.
- b. A family member or someone in close contact with a student or staff member test positive for COVID-19.
- c. A student or staff member tests positive for COVID-19.
- d. A student or staff member tests negative for COVID-19 after any of the reasons in scenarios a, b or c.

Describe below:

What measures should be taken when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19?

Table 2. Actions to take if there is a confirmed or suspected case of COVID-19 in a school

Student or Staff with:	Action	Communication with school community
1. COVID-19 symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom screening: per CDC Symptom of COVID-19 .	<ul style="list-style-type: none"> • Send home if at school. • Recommend testing (If positive, see #3, if negative, see #4). • School/classroom remain open. 	<ul style="list-style-type: none"> • No action needed.
2. Close contact (†) with a confirmed COVID-19 case.	<ul style="list-style-type: none"> • Send home if at school. • Exclude from school for 10 days from last exposure, per CDPH quarantine recommendations. • Recommend testing 5-7 days from last exposure (but will not shorten 10-day exclusion if negative). • School/classroom remain open. 	<ul style="list-style-type: none"> • Consider school community notification of a known exposure. No action needed if exposure did not happen in school setting.
3. Confirmed COVID-19 case infection.	<ul style="list-style-type: none"> • Notify the LHD. • Exclude from school for 10 days from symptom onset date or, if asymptomatic, for 10 days from specimen collection date. • Identify school contacts (†), inform the LHD of identified contacts, and exclude contacts (possibly the entire stable group (††)) from school for 10 days after the last date the case was present at school while infectious. • Recommend testing asymptomatic contacts 5-7 days from last exposure and immediate testing 	<ul style="list-style-type: none"> • School community notification of a known case. • Notification of persons with potential exposure if case was present in school while infectious

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of symptomatic contacts (negative test results will not shorten 10-day exclusion).

- Disinfection and cleaning of classroom and primary spaces where case spent significant time.
- School remains open.

4. Symptomatic person tests negative or a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition.
- May return to school after 24 hours have passed without fever and symptoms have started improving.
 - School/classroom remain open.
 - Consider school community notification if prior awareness of testing.

(†) A contact is defined as a person who is within 6 feet from a case for more than 15 minutes cumulative within a 24-hour period, regardless of face coverings. In some school situations, it may be difficult to determine whether individuals have met this criterion and an entire stable group, classroom, or other group may need to be considered exposed, particularly if people have spent time together indoors.

(††) See Stable Group Guidance for definition of a stable group. In some situations, (e.g., when seating charts are used, face covering is well adhered to, and teachers or staff have observed students adequately throughout the day), contact tracing and investigation may be able to determine more precisely whether each stable group member has been exposed. In this situation, those who were not close contacts could continue with in-person instruction.

Criteria for closing a school:

Individual school closure, in which all students and staff are not on campus, is recommended based on the number of cases and stable groups impacted, which suggest that active in-school transmission is occurring. Closure should be done in consultation with the local health department (LHD). Situations that may indicate the need for school closure:

- Within a 14-day period, an **outbreak** has occurred in 25% or more stable groups in the school.
- Within a 14-day period, at least three **outbreaks** have occurred in the school AND more than 5% of the school population is infected.
- The LHO may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

Length of closure: 14 days, or according to a decision made in consultation with the LHD.

The State Safe Schools for All Technical Assistance teams (TA teams), comprised of experts across multiple state agencies, will be available to assist schools with disease investigation for those with outbreaks that cannot find resources to investigate the outbreaks. The TA teams will also be available to help schools that close in order to identify and address any remediable safety issues.

If a school is closed, when may it reopen?

Schools may typically reopen after 14 days and if the following have occurred:

- Cleaning and disinfection
- Public health investigation
- Consultation with the LHD

What are the criteria for closing a LEA?

A school district should close if 25% or more of schools in a district have closed due to COVID-19 within a 14-day period and in consultation with the LHD.

If a LEA is closed, when may it reopen?

LEAs may typically reopen after 14 days, in consultation with the LHD.

☒10. Distance staff desks at least 6 feet from student desks. Where practicable, physical distancing of six feet is maintained between students within a classroom or instructional area. Maximize distancing between desks to the extent possible by redesigning classroom space and removing non-essential furnishings. Facial coverings and other measures are intended to support the effectiveness of all levels of distancing.

☒11. For elementary students, stable classroom groups (up to the number to ensure six feet between desk or no more than 11) are maintained throughout each school day, and through each quarter or semester, with an assigned primary teacher, and systems are in place to prevent the mixing of stable classroom groups.

☒12. For middle and high schools, single classroom cohorts are used as practicable but larger cohorts made up of students from more than one classroom may be arranged as long as accurate attendance data for students and adults is maintained on a daily basis while avoiding school-wide mixing of students and staff. Space students at least six feet apart, if possible in existing facilities. Distancing of 3-6 feet is acceptable in classrooms if all other safety measures are in place as specified in this document. Strict social distancing is prioritized in older children and when cohorting cannot be implemented **Describe below:**

Not applicable for our K-6 grade site.

☒13. Where practicable, desks are arranged facing forward to minimize face to face proximity between students.

☒14. School staff are permitted to visit and instruct more than one classroom containing stable groups, strictly following physical distancing and face covering protocols, and must document/record visits to classrooms that are not identified as their primary classroom.

- School staff will log visits to other classrooms, not identified as their primary classroom cohort.
- School staff logs will be stationed at the entrance of each classroom door.
- School staff should only enter other classrooms for essential business.

☒15. Routes for entry and exit to the campus will be designated for each classroom cohort, using as many entrances/exits as feasible. **Describe below:**

Kindergarten, 3rd and 4th Grade will use the B Street doors.

1st, 2nd, 5th, and 6th will use the C Street doors.

- Families with multiple grade level children will drop them off at the appropriate assigned entry/exit points.
- Late arrivals are to report to the office, via the main entrance, after 8:30 am.
- Teachers are advised not to grant access to the classroom, from the B or C Street entrances, to students arriving after 8:30 am.

☒16. Schedules for arrivals, recess and lunch will be strategically coordinated to prevent mixing of classroom cohorts.

☒17. Congregate movement through hallways will be minimized as much as practicable. **Describe below:**

- Congregate movement through the school hallway will be used for emergencies only.
- **Kindergarten, Third and Fourth Grade will utilize hallway, MAINTAINING stable groups, for movement to outside for breaks/recess. Students shall remain 6 feet apart while moving through hallway to nearest exit door.**
- Student exit from the classroom, for the purposes of bathroom usage or going to the office will be monitored by the classroom teacher.

☒18. Large gatherings (i.e., school assemblies) are currently prohibited.

☒19. The use of outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain in their stable classroom group.

☒20. Use of shared playground equipment will be limited in favor of physical activities that require less contact with surfaces, and shared equipment will be cleaned between uses.

☒21. Use of non-classroom space for instruction such as gymnasiums and multi-use rooms should be considered to support physical distancing with cleaning between uses.

☒22. Meals will be served in classrooms instead of cafeterias or dining rooms with individually plated or bagged meals as much as practicable, shall the school day (upon returning to a full school day) extend into the lunch period. Otherwise, bagged lunches will be distributed upon the 1130 am dismissal. Snacks will be consumed outdoors, weather permitting, otherwise they will be consumed in the classroom with students seated at their desks.

23. Routines and schedules will be developed to enable students and staff to regularly wash their hands at staggered intervals. **Describe below:**

- **All classrooms have water faucets, soap dispensers, and paper towels.**
- Students will wash their hands, with soap and water, prior to their morning snack/recess and afternoon lunch breaks as well as immediately following.
- Classroom teachers will provide additional hand washing periods as deemed necessary.
- Staff will wash their hands, with soap and water, during their two break periods, at a minimum.

24. Face coverings must be used in accordance with CDPH guidelines.

- These guidelines will be reinforced by school staff.

25. Training will be provided for staff and students on proper use of face coverings which will include instruction to minimize touching of face coverings.

26. Sharing of supplies, manipulatives, toys, sports equipment, and other learning and recreational materials will be limited and each student will have separate individually labeled boxes or cubbies.

28. Use of privacy boards or clear screens will be utilized on all desks.

29. Non-essential visitors, including parent volunteers will be limited and essential workers will be required to adhere to all health and safety guidelines.

30. This School Site-Specific Protection Plan outlining the above measures is completed, posted and shared with all stakeholders and updated as state and local Public Health guidance dictates.

Cleaning and Disinfecting Protocols

<input checked="" type="checkbox"/>	Thorough cleaning in high traffic areas is performed regularly. Commonly used surfaces are frequently disinfected.	<input checked="" type="checkbox"/>	Sanitizing supplies are provided to promote employees’ personal hygiene. This may include tissues, no-touch trash cans, hand soap, adequate time for hand- washing, alcohol-based hand sanitizers, disinfectants, and disposable towels.
<input checked="" type="checkbox"/>	All shared equipment and touchable surfaces are cleaned and sanitized between each use.	<input checked="" type="checkbox"/>	Cleaning products are used that meet the Environmental Protection Agency (EPA)’s- approved for use against COVID-19 list.
<input checked="" type="checkbox"/>	All entrances and exits are equipped with proper sanitation products, including hand sanitizer and/or sanitizing wipes.	<input checked="" type="checkbox"/>	School hours and/or other procedures have been modified to provide adequate time for regular, thorough cleaning, product stocking, or other measures.

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<input checked="" type="checkbox"/>	Hand washing facilities will be made available and will stay operational and stocked at all times and additional soap, paper towels, and hand sanitizer are supplied when needed. Antimicrobial soaps are not required or recommended. Sanitizers containing methanol may not be used.	<input type="checkbox"/>	Hands-free devices have been installed, if possible, including motion sensor lights, contactless payment systems, automatic soap and paper towel dispensers, and timecard systems.
<input checked="" type="checkbox"/>	Hand sanitizer will be provided where indoor plumbing is not readily available.	<input checked="" type="checkbox"/>	Staff is provided adequate time to implement cleaning practices before and after stable student groups/cohorts.

Schedule for Cleaning and Disinfecting high traffic areas and commonly used surfaces.

Fill in the fields below with the schedule for how often each area is disinfected.

Mark N/A for all that do not apply to your specific worksite and add any that are missing to “Other”

Classrooms:	Offices:
High touch surface areas are sanitized daily. Student desks will be sanitized at the conclusion of their cohort on Tuesdays and Fridays.	Thoroughly sanitized at the conclusion of the school day.
Restrooms:	Telephones:
Thoroughly sanitized at the conclusion of the school day.	Telephones assigned to specific areas are to be wiped down with disinfectant wipes by the person to who it is assigned. Student telephone is wiped down after each use.
Handrails / door handles / shelving:	Handwashing facilities:
Wiped down with disinfectant wipes at the conclusion of the day.	Thoroughly sanitized at the conclusion of the school day.
Copy Machines / Scanners / Faxes:	Common Areas:
Thoroughly sanitized at the conclusion of the school day.	Thoroughly sanitized at the conclusion of the school day.
Playground Structures:	Outdoor Common Areas:
Will not be used due to sanitation difficulty.	
Indoor Common Areas:	Other:

Staff breakroom: Thoroughly sanitized at the conclusion of the school day.	
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Physical Distancing Guidelines

<input checked="" type="checkbox"/>	Staff breaks and break rooms are managed to allow employees to eat on premises in designated areas where they can remain 6 feet apart. Designated area: Gymnasium	<input checked="" type="checkbox"/>	Tape or other markings have been placed at least six feet apart on sidewalks or other walkways near public entrances with signs directing students to use the markings to maintain distance.
<input checked="" type="checkbox"/>	Staff desks are 6 feet from students. Where practicable, physical distancing of six feet is maintained to the greatest extent possible within a classroom or instructional area.	<input checked="" type="checkbox"/>	All desks or individual workstations within office settings are separated by at least six feet or employees otherwise maintain six feet if workspace is limited.
<input checked="" type="checkbox"/>	Meals will be served in classrooms or outside instead of cafeterias or dining rooms with individually plated or bagged meals as much as practicable;	<input checked="" type="checkbox"/>	The use of outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain in their cohort;

Notification of COVID-19 Positive Case at School or Office Site

<input checked="" type="checkbox"/>	County of Humboldt Public Health is notified of all positive COVID-19 cases.	<input checked="" type="checkbox"/>	Employers and employees are aware that they can call Humboldt Public Health if a suspected exposure has occurred at 707-268-2182.
<input checked="" type="checkbox"/>	If a student or staff member is diagnosed with COVID-19, Humboldt County Public Health may ask for assistance in the assessment of potential worksite exposures, and will advise on any recommended testing, quarantine, or isolation instructions.	<input checked="" type="checkbox"/>	Protocols, actions and template communications are in place for COVID-19 related scenarios: <ul style="list-style-type: none"> • Student Symptom Checklist • Humboldt County Public Health Protocols on the onset of Symptoms

Training

Staff have been or will be trained on the following topics:

☒	Information from the Centers for Disease Control and Prevention (CDC) on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.	☒	Manufacturer’s directions and Cal/OSHA requirements for safe use of personal hygiene and cleaning products.
☒	Self-screening at home, including temperature and/or symptom checks using CDC guidelines.	☒	The importance of physical distancing, both at work and off work time (see Physical Distancing section above).
☒	The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.	☒	Proper use of face coverings: Cloth masks, medical masks, the recommended 3-ply mask, and face shields <u>with</u> mask or <u>with</u> properly secured drape.
☒	The importance of seeking medical attention if an employees’ symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on CDC’s webpage.	☒	Face coverings do not protect the wearer and are not personal protective equipment (PPE).

Compliance and Documentation

☒	This school site / office is regularly inspected for compliance with this School Site-Specific Protection Plan (SSPP) and any deficiencies are documented and corrected.
☒	All school sites and offices operations will continue to be accessible to students and staff with disabilities, complying with the Americans with Disabilities Act. Title III which covers private business entities.
☒	This school site has created a Task Force to support SSPP activities. This group meets regularly.

Resource Documents:

- [The Road Ahead: Humboldt County Schools Re-Opening Framework](#)
- [Humboldt County Public Health and Human Services](#)
- [Humboldt County Public Health Local Orders](#)
- [California Department of Public Health COVID-19 Industry Guidance: Schools and School Based Programs](#)
- [Center for Disease Control - Schools Decision Tree](#)
- [California Department of Education - Stronger Together: A Guidebook for the Safe Reopening of California’s Public Schools](#)